



Headteacher: Mrs Lucy Miles
13th July 2023

Dear parents and carers

Year 11 GCSE Field Trip Chellington - Tuesday 26th September 2023

The Geography Department is planning to take students who are studying GCSE geography on a visit to The Chellington Centre in Bedford on 26th September 2023. The purpose of the visit is to build knowledge of physical data collection techniques and collect raw data for the Fieldwork element of Paper 3 'Geographical Applications' exam. This paper counts for 30% of the GCSE and therefore it is essential and compulsory that all students attend.

ITINERARY: We will be working in a rivers environment, looking at how the local land use impacts upon filtration and also at the evidence of erosion within the river. As we will be working along and within the river for part of our fieldwork collection, students should wear warm clothes suitable for being outdoors. This includes a warm/ waterproof coat, as well as suitable footwear. **PLEASE NOTE Crocs and other open toed footwear is not appropriate for this environment.** Students will need to bring a pencil. Clipboards will be provided by the geography department.

Students should arrive at Highfield by 07:40 on 26th September, for a 07:50 departure. We will travel by coach to the field centre and expect to arrive back at Highfield at approximately 16:30 depending on traffic.

It is essential that students bring a packed lunch as food is not available to purchase at the venue. If your child is eligible for free school meals, they may select lunch to the value of £2.60 from the canteen on the morning of the trip. Please indicate if this is required when providing consent.

PAYMENT/CONSENT: We request a voluntary contribution of £16 towards the cost of this trip (50% subsidy for students eligible for free school meals) which includes transport, the use of the field centre as well as printing costs and insurance. For any CLA students the full cost of the trip will be covered by the school.

Full payment is required by **18th September** with payment and consent preferred via Wisepay. Should you wish to pay by cash, please pay directly to the Finance Office.

CODE OF CONDUCT: Please be advised that students who do not follow the school's Code of Conduct risk not being allowed on school trips. The final decision about whether a student will be allowed to take part in a school trip/visit always rests with the Trip Leader in consultation with the Headteacher and decisions will also be based around student's previous behaviour and attitude.

MEDICATION: Please note that if your child requires any medication for this trip, other than EpiPens/Jext pens and asthma inhalers that the school already holds, please record this when providing consent. Please note if any student attempts to attend the trip without the relevant forms or medication, this may result in them being unable to travel.

CANCELLATION: Should it be necessary to cancel your child's place on the trip, please notify the Trips Co-ordinator at the earliest opportunity in writing to trips@highfield.herts.sch.uk. The school reserves the right to refund on a case by case basis after the trip has taken place.

This is an exciting opportunity to study geography in the field and we hope you can support your child's geography education by allowing them to take part in this visit.

Please provide consent and payment by 18th September 2023. It will not be possible to take any late payments/consents for this trip.

Yours faithfully
Ms Brady

The Highfield School,
Highfield,
Letchworth,
Hertfordshire.
SG6 3QA

Tel: 01462 620500
Email: admin@highfield.herts.sch.uk
www.highfield.herts.sch.uk





Headteacher: Mrs Lucy Miles

Year 11 GCSE Fieldtrip Letchworth - Tuesday 26th September 2023

- I hereby give consent for the named student to attend this trip, as per the conditions on the letter.
- I agree to pay the requested contribution of £16 before 18.09.23
- My child is entitled to free school meals and therefore I will be making a 50% contribution of £8 before 18.09.23
- I will make payment via Wisepay (**you do not need to return paper consent if paying via Wisepay**)
- I will make payment via cash directly to the finance office (a receipt will be issued)
- The named student is eligible for free school meals and would like to collect a packed lunch from the canteen on the morning of the trip.
- I understand cancellations must be made in writing.

Student full name:.....

Student tutor group:.....

Full name of parent/carer with parental responsibility and with whom the child normally resides:

Sign.....Print.....

Mobile number:.....

Home phone number:.....

Work phone number:.....

Medical conditions, allergies and dietary requirements to be aware of:

.....
.....

Our ref: VGP

