



**Headteacher: Mrs Lucy Miles**  
28<sup>th</sup> April 2023

## **Year 7 – Big Bang Fair – Wednesday 21<sup>st</sup> June 2023**

Dear parents and carers

We have the amazing opportunity for our Year 7 students to explore the fantastic Big Bang STEM Fair in Birmingham this year. The exhibition showcases the diverse range of careers and amazing opportunities available through STEM (Science, Technology, Engineering, and Maths). The students will have hands on experience with robotics, virtual reality, creepy crawlies, and so many more wonderful resources it is impossible to list them all here. Students will explore the fair independently in groups of 3-4 with staff around the venue to support and encourage them to engage with as many activities as possible.

On Wednesday 21<sup>st</sup> June we will be departing Highfield at 10:00 to travel to Birmingham NEC by coach, and expect to return by 18:00, depending on traffic.

Students should wear their school uniform. Comfortable trainers are suggested as they will be walking around the exhibition halls. They should bring a packed lunch and a drink, though there will be food to purchase it can be expensive with long queues. If your child is eligible for free school meals, they may select a packed lunch to the value of £2.60 from the school canteen on the morning of the trip. Please indicate if this is required when providing consent.

We request a voluntary contribution of £19.00 towards the cost of this trip. If your child is eligible for free school meals we ask for a 50% contribution of £9.50. Please note that without sufficient contributions or take up of places the trip may not be able to run.

We have only been allocated 40 tickets for this event, therefore in the event that the trip is oversubscribed we may need to reduce applications by random selection. After the payment deadline we will reimburse those who have unfortunately not been able to obtain a place. Names will be added to a reserve list in case a place becomes available.

The schools' preferred method of payment is Wisepay but alternatively you can make a cash or cheque payment to the Finance Office. For payment queries relating to the trip, please email [trips@highfield.herts.sch.uk](mailto:trips@highfield.herts.sch.uk)

If for any reason you need to cancel your place on this trip, notification of cancellation must be made in writing to [trips@highfield.herts.sch.uk](mailto:trips@highfield.herts.sch.uk) and written acknowledgement will be made in response. Refunds can only be considered after the trip has taken place so that the full impact on finances can be assessed.

Please note: If your child requires any medication for this trip, other than Epipens/Jext pens and Asthma inhalers that the school holds, please record this on the consent form. Please note if any student attends without the relevant forms or medication, this may result in them being unable to travel.

Please be advised that students who do not follow the school's Code of Conduct risk not being allowed on school trips. The final decision about whether a student will be allowed to take part in a school trip/visit always rests with the Trip Leader in consultation with the Headteacher and decisions will also be based around student's previous behaviour and attitude.

Please complete payment and consent before Monday 5<sup>th</sup> June 2023

Yours faithfully

Elaine Brennan

**The Highfield School,**  
Highfield,  
Letchworth,  
Hertfordshire.  
SG6 3QA

**Tel:** 01462 620500  
**Email:** [admin@highfield.herts.sch.uk](mailto:admin@highfield.herts.sch.uk)  
[www.highfield.herts.sch.uk](http://www.highfield.herts.sch.uk)





**Headteacher: Mrs Lucy Miles**

**Year 7 – Big Bang Fair – Wednesday 21<sup>st</sup> June 2023**

- I hereby give consent for the named student to attend this trip, as per the conditions on the letter.
- I agree to pay the requested contribution of £19.00 before 5.6.23
- My child is entitled to free school meals and therefore I will be making a 50% contribution of £9.50 before 5.6.23
- My child is entitled to free school meals and would like to collect a packed lunch from the school canteen on the morning of the trip.
- I will make payment via Wisepay (you do not need to return paper consent if paying via Wisepay)
- I will make payment via cash directly to the finance office (a receipt will be issued)
- I will make payment by cheque, payable to The Highfield School.
- I understand places will be allocated by random ballot should the trip be oversubscribed.
- I understand cancellations must be made in writing.

Student full name:.....

Student tutor group:.....

Full name of parent/carer with parental responsibility and with whom the child normally resides

Print:.....Sign:.....

Mobile number:.....

Home phone number:.....

Work phone number:.....

Medical conditions, allergies and dietary requirements to be aware of:

.....  
.....  
.....

Our ref:VGP

