



Headteacher: Mrs Lucy Miles
27th February 2023

David's Bookshop Visit – 2nd March 2023

Dear parents and carers

On Thursday March 2nd, to celebrate World Book Day, we would like to take a selected group of students to David's bookshop in Letchworth to choose some new books for the Highfield library. We have chosen students who have shown an interest in reading for pleasure and students who take responsibility for developing their own learning beyond the curriculum. We believe they will be great ambassadors and representatives of the whole student body and will be able to select a good range of both fiction and non-fiction books for all students to enjoy. They will then be responsible for promoting these books on our new Highfield digital displays that are around the school.

We will leave school at 1.30pm to walk to David's and will spend about an hour there. We will finish at approximately 2.40pm and will then walk back to school for the end of the school day. Students are able to walk home directly from David's bookshop if that is easier for them.

Please indicate on the consent form if you wish them to be accompanied back to school with staff. If we do not hear from you we will allow them to leave David's bookshop.

There is no charge for this visit, as all costs are being covered by the school. If for any reason you need to cancel your place on this trip, notification of cancellation must be made in writing to trips@highfield.herts.sch.uk and written acknowledgement will be made in response.

Please note: If your child requires any medication for this trip, other than Epipens/Jext pens and Asthma inhalers that the school holds, please record this on the consent form below. Please note if any student attends without the relevant forms or medication, this may result in them being unable to travel.

Please be advised that students who do not follow the school's Code of Conduct risk not being allowed on school trips. The final decision about whether a student will be allowed to take part in a school trip/visit always rests with the Trip Leader in consultation with the Headteacher and decisions will also be based around student's previous behaviour and attitude.

Please complete the consent form by Wednesday 1st March by clicking the link below. Alternatively you can complete the attached paper consent.

<https://forms.gle/Kh82NYPP77SxYTbx9>

Yours faithfully

Roz Kench





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- I hereby give consent for the named student to attend this trip, as per the conditions on the letter.
- The named student has my permission to walk home from David's
- I understand cancellations must be made in writing.

Student full

name:.....

Student tutor group:.....

Full name of parent/carer with parental responsibility and with whom the child normally resides

Print:..... Sign:.....
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Mobile number:.....

Home phone number:.....

Work phone number:.....

Medical conditions, allergies and dietary requirements to be aware of:

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Our ref:VGP

